# **Disposal Inventory Sheet**

|  |  |  |  |
| --- | --- | --- | --- |
| Office |  | Date |  |
| Staff |  | Location |  |

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| Asset Number | SERIAL/ID # | Item Description/Vendor | PurchasePrice | Purchase Date | Transfer From | Disposal: | Condition |
|  |       |  |  |  |  | Stag. Co. |  |
|  |  |  |  |  |  | Sptbg. Co. |  |
|  |       |  |  |  |  | Sptbg. Co. |  |
|  |       |       |       |  |       | Sptbg. Co. |  |
|  |       |       |       |  |       | Sptbg. Co. |  |
|  |       |       |       |  |       | Sptbg. Co. |  |
|  |       |       |       |  |       | Sptbg. Co. |  |
|  |       |       |       |  |       | Sptbg. Co. |  |
|  |       |       |       |  |       | Sptbg. Co. |  |
|  |       |       |       |  |       | Sptbg. Co. |  |
|  |       |       |       |  |       | Sptbg. Co. |  |
|  |       |       |       |  |       | Sptbg. Co. |  |
|  |       |       |       |  |       | Sptbg. Co. |  |
|  |       |       |       |  |       | Sptbg. Co. |  |
|  |       |       |       |  |       | Sptbg. Co. |  |
|  |       |       |       |  |       | Sptbg. Co. |  |
|  |       |       |       |  |       | Sptbg. Co. |  |
|  |       |       |       |  |       | Sptbg. Co. |  |
|  |       |       |       |  |       | Sptbg. Co. |  |
|  |  |       |       |  |       | Sptbg. Co. |  |
|  | Requested by: |  | Date |
|  | Approved by: |  | Date |
|  | Removed by: |  | Date |