



UPSTATE WORKFORCE BOARD YOUTH COMMITTEE MEETING

September 24, 2024

3:30 p.m. – Virtual

Committee Members Present:

Ms. Erin Black, Chair
Ms. Stephanie Morrow
Ms. Susan Rogers
Ms. Carolyn Rutherford

Guests Present:

Ms. Ann Angermeier
Mr. Brent Bishop
Ms. Dana Hudgins
Ms. Nikoya Shaw
Ms. Amber Caldwell

Welcome:

Ms. Erin Black, Chair, called the meeting to order at 3:35 p.m. and welcomed everyone in attendance. She updated the group on the passing of the Union County Adult Education Director, Ms. Michelle James. Ms. Ann Angermeier, UWB Executive Director, expressed condolences to Ms. Carolyn Rutherford, a committee member, whose close family member had passed.

Financial Update:

Mr. Brent Bishop, UWB Finance Manager, shared that the first bill for PY24 has been received from USC Upstate so he was able to provide budget figures through August. He noted that it is not unusual to have a slower start to a new program year, which means slower spending and activities. Mr. Bishop shared that there is not much activity to report since spending is light and there are two vacant positions. He stated that he anticipates an overage in funds for the year, but is hopeful there will be a demand for work experiences to increase spending as the year progresses. Ms. Black asked if the overage would be carried over. Ms. Dana Hudgins, UWB Associate Director, shared that it would be reallocated through a budget modification during the program year or recaptured.

Ms. Angermeier asked Ms. Nikoya Shaw, UWB Community Impact Director, to give an overview of a grant received to the Upstate Workforce Futures Corporation through the Union County Foundation. Ms. Shaw shared that the grant amount funded was \$6,240 and would provide stipends and transportation for work-based learning experiences for ACHIEVE students in Union County.

ACHIEVE Program Report/Dashboard

Ms. Hudgins gave an overview of the hiring status for the ACHIEVE Program Director and Career Readiness Specialist for Cherokee and Union counties. She informed the committee that USC Upstate has been handling the hiring process. She shared that the new Director would start on October 14, 2024. Candidates are still being interviewed for the Career Readiness Specialist position. An offer should be made soon. Ms. Hudgins shared that there is no *Dashboard* report at this time and thanked Ms. Amber Caldwell, ACHIEVE Certification Specialist/Program Assistant, for stepping in to keep everything running as smoothly as possible during this period of leadership transition.

Ms. Caldwell gave a brief overview of enrollments and co-enrollments for each county. She also shared a student success story and thanked Ms. Susan Griffith, ACHIEVE Career Readiness Coordinator, for her support.

Ms. Hudgins shared that there is no *Just in Time* report since it is the beginning of a new program year, and no activities have occurred. She noted that an update will be given at the next meeting.

Other Business

Ms. Angermeier recognized Ms. Black for having perfect attendance during PY23. Mr. Josh Cleapor and Mr. Jerome Kirkland also had perfect attendance for last program year.

Adjournment

With no further business or discussion from the floor, the meeting was adjourned at 3:52 p.m.

The next meeting will be held on December 10, 2024.